



BBA Exchange Student Orientation Spring 2009

REQUIRED
OPTIONAL
SPECIAL NOTE

The following items must be completed prior to registration on January 14. If you arrive before Orientation on January 9th, you can do some of these ahead.

	ITEM	LOCATION
[]	International Office Immigration Briefing and Check-in (IBC) Take your passport and travel documents to this 75 minutes session; also bring insurance waiver and policy if not purchasing the UT policy	Wooldridge Hall (WOH), 604 W. 24th St. Weekdays beginning December 8; not available January 9 or weekends. Schedule online at https://instant-scheduling.com/sch.php?kn=26886&typId=2879&step=2
[]	Academic Advising	McCombs School of Business By schedule Monday, January 12
[]	Health Services — PPD Skin Test & Immunization Clearance Take the Pre-Matriculation Health Record form; PPD skin test results read 48 hours later	Student Services Building (SSB), 100 Dean Keeton Street Immunization Clinic January 10, 8am – 1pm
[]	UT Student Identification Card Must take a photo ID & know your UT EID	Flawn Academic Center (FAC) Weekdays, 8:30 a.m.-5:00 p.m.

Friday, January 9

9:30 a.m.-2:00 p.m.	International Office Orientation With lunch and UT Info Fair	Texas Union Ballroom
2 - 4:30 p.m.	BBA Exchange Orientation Includes tour of school & getting UT ID card; bring photo identification!	GSB 2.122

Saturday, January 10

8 a.m. - 1 p.m.	University Health Services Immunization Clinic Take the Pre-Matriculation Health Record form; PPD test results must be read 48 hours later	Health Services (SSB)
10 a.m. & 12 noon	Tours of campus	Depart from the Int'l Office
10 a.m. & 12 noon	Tours of Austin	Depart from the Int'l Office
2 p.m.- 4 p.m.	Shopping Trip Buses depart every 1/2 hour	International Office (WOH)

Do NOT set up your computer account at the International Office (IO)! Your Tech Orientation is Monday, January 12 and you will set up your computer account then.



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Monday, January 12

9 a.m. - 2 p.m.	Academic Advising, By school groups; see your appointment sheet. (ESCP-EAP, BI, CUHK, NUS, WHU, HKUST, Thammasat, ESADE, FGV, VSE, ITESM, UNSW, WU-Wien)	BBA Career Services (BCS) Conference Room, CBA 2.202
2:00 - 3:30 p.m.	Technology Orientation	CBA 5.304 (Mod Lab)
9 a.m. - 12 noon & 1 - 5 p.m.	University Health Services Have PPD skin test results read. Also last day to have PPD skin test performed in time for registration on Wednesday, January 14!	Health Services (SSB)
Sign up on-line	Immigration Briefing & Check-in (IBC) at International Office	Wooldridge Hall (WOH), 604 W. 24th St.
3:30 - 5:00 p.m.	Operations Management Advising Students interested in taking OM courses or STA 371G <u>must</u> meet with Dr. Gilbert first	CBA 3.424 (Dr. Steve Gilbert's office) Walk-in appointments

Tuesday, January 13

10:00 a.m.	Deadline to enter updated course selections	https://utdirect.utexas.edu/business/study_abroad/isrd.WBX
Sign up on-line	IBC at International Office for students who haven't checked in yet	Wooldridge Hall (WOH), 604 W. 24th St.

DO NOT attend the Orientation Part II mentioned in The Welcome Guide; this is not for BBA Exchange students! You covered the material in their second orientation session on the afternoon of Friday, January 9.

Wednesday, January 14

All day	Registration! Leah & Josh will not be available to see students, in order to perform registration. You will register yourself for non-business classes at this time.
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Thursday, January 15

9:30 a.m. - 12:30 p.m.	Registration Appointments Discuss registration results individually; see your appointment sheet	BCS Conference Room, CBA 2.202
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Friday, January 16

By 5:00 p.m.	Deadline to pay registration administration fee bill! (\$51.50) Insurance cost will be included for students buying the UT policy	Online at UT Direct or in Cashier's Office, MAI 8
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Monday, January 19

	Martin Luther King, Jr. Holiday	University is closed
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Tuesday, January 20

	UT Classes begin	
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Spring 2009 UT Academic Calendar

Monday, January 19

	Martin Luther King, Jr. Holiday	University is closed
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Tuesday, January 20

	UT Classes begin	
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Friday, January 23

8 a.m.—4 p.m.	Last day of the add/drop period	After this, changes in registration require departmental approval.
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Wednesday, February 4

	12th class day; official enrollment count is taken. Last possible day to add a course.	Any drops done after the 12th class day will show up your transcript as a Q (simply indicates course was dropped).
6:00 - 7:30 p.m.	BBA Career Services Workshop: Strategies for International & Exchange Students	Location to be determined

Wednesday, February 11

10 a.m.—4 p.m.	Career Expo Business attire required	UT Rec Sports Center, 2nd floor
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Monday, February 16

	Last day to drop a class without possible academic penalty	You must remain enrolled in 12 hours!
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Spring 2009 UT Academic Calendar

Monday—Friday, March 16-21

	Spring Break	
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Monday, March 30

	Last day to change registration (in a non-business course) to or from the pass/fail basis. Last possible day to drop a course.	
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Friday, April 3

5:30—6:30 p.m.	Study Abroad Connection Meet the UT students going to your school next year!	McCombs Atrium
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Monday—Saturday & Monday—Friday, April 20—May 1

	Fall semester registration	For continuing students only
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Friday, May 8

	Last class day	
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Monday—Tuesday, May 11-12

	No-class days	
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Tuesday, May 12

2—4 p.m.	BBA Exchange Student Farewell Reception	Scholz Garten, 1607 San Jacinto, 474-1958
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Wednesday—Saturday & Monday—Tuesday, May 13-16 & 18-19

	Final examinations	
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