Michael J. Barrett
3028 Sesbania Drive
Austin, Texas 78748-1912

(512) 280-1559 home, (512) 632-5240 cell
mjbarrett@mail.utexas.edu

EDUCATION

Ph.D. Curriculum and Instruction, Emphasis in Testing and Measurement
The University of Texas at Austin, August 1994
Dissertation, College Board funded research: *Predictive Validity of Direct and Indirect Methods of Writing Assessment: A Comparison Using Classical Test Theory and Item Response Theory*
M.Ed. Curriculum and Instruction, Emphasis in Rhetoric and Writing
The University of Texas at Austin, May 1981
B.A. Mathematics, Summa Cum Laude
St. Edward's University, Austin, Texas, May 1973

HONORS

University Fellowship, The University of Texas at Austin, 1978-1982
Assistantship, The University of Texas at Austin, 1981-1982
Phi Kappa Phi, The University of Texas at Austin, 1977
Valedictorian, St. Edward's University, Class of 1973

EMPLOYMENT HISTORY

Lecturer, 2011-present
The University of Texas at Austin: McCombs School of Business, Department of Management
Lecturer, 2011-2012
The University of Texas at Austin: McCombs School of Business, Department of Insurance, Risk, & Operations Management; College of Education, Department of Educational Psychology
Technical Writer/Editor, 2001-2010
The University of Texas at Austin, Division of Instructional Innovation and Assessment
Technical Writer/Editor, 1994-2001
The University of Texas at Austin, Measurement and Evaluation Center
Research Assistant, 1990-1994
The University of Texas at Austin, Measurement and Evaluation Center
Personal Tutor in English and Collegiate Studies, 1984-1990; 1994-1996
Austin, Texas
Doctoral Student, 1984-1990
The University of Texas at Austin
Executive Secretary, 1981-1986; 1989-1990
Austin Chapter, Southwest Baseball Umpires Association, Austin, Texas
Assistant Instructor, 1981-1984
The University of Texas at Austin, Department of English
Lecturer, 1981-1984
St. Edward's University, Austin, Texas
Tutor, 1981-1984
St. Edward's University, Austin, Texas, College Assistance Migrant Program
Free Lance Contributor, Columnist, 1981-1983
Texas Sports Chronicle
Master's Degree Student, 1978-1981
The University of Texas at Austin

Director, 1977-1978
St. Edward's University, Austin, Texas, Writing Lab
Associate Director of Freshman Studies, Instructor in English, 1975-1978
St. Edward's University, Austin, Texas
Admission Counselor, 1973-1975
St. Edward's University, Austin, Texas, Office of Admissions
Library Assistant, 1973
National Oceanic and Atmospheric Administration, National Hurricane Center, Coral Gables, Florida

PUBLICATIONS

Barrett, M. J., Cheng, S., Fitzpatrick, S. J., Kelley, H. P., & Dodd, B. G. (1993). Standard-setting study of College Board Mathematics Level I and Mathematics Level II Achievement Tests for use in course placement and credit by examination in mathematics 305G at The University of Texas at Austin—fall 1991 (Research Bulletin RB-93-1). Austin: The University of Texas, Measurement and Evaluation Center.

Barrett, M. J., & Fitzpatrick, S. J. (1993). Employee attitude survey conducted for the Applied Research Laboratories at The University of Texas at Austin, fall 1992 (Research Bulletin RB-92-1). Austin: The University of Texas, Measurement and Evaluation Center.

Trent, L. M., Barrett, M. J., Dodd, B. G., & Kelley, H. P. (1992). Two-semester validity study of the use of the College Board Achievement Test in Mathematics Level I for placement into M 403K at UT Austin—fall 1988 and spring 1989 (Research Bulletin RB-90-3). Austin: The University of Texas, Measurement and Evaluation Center.

DEMONSTRATED SKILLS AND QUALIFICATIONS

Position: Lecturer, The University of Texas at Austin: McCombs School of Business, Department of Management; McCombs School of Business, Department of Information, Risk, & Operations Managements; College of Education, Department of Educational Psychology
Responsibilities:

- participate as member of instructional team for business communication core course addressing skills in writing, oral presentations, and workplace performance including business etiquette, ethics, and collaboration.
- teach multiple sections of BA 324, adapting master curriculum to conceive, design, and deliver section-specific support materials, lectures, assignments, projects, exams, and grading guidelines
- serve as McCombs School of Business representative on the School of Undergraduate Studies Faculty Writing Committee, a subcommittee of the Undergraduate Studies Advisory Committee
- teach sections of introductory business statistics STA 309
- teach sections of introductory statistics EDP 371
- teach topics sections in academic and technical writing EDP 384

Position: Technical Writer/Editor, The University of Texas at Austin, Division of Instructional Innovation and Assessment
Responsibilities:

- conceive, research, write, fact check, and schedule weekly spotlight feature article for division home page, including topics specific to activities and programs in the division as well as topics relevant to teaching, learning, instructional technology, research, and assessment in the higher education arena
- write, proofread, edit, and review materials for internal and external distribution, display, publication, submission, or electronic posting, including annual reports, handouts, posters, research reports, meeting minutes and notes, memoranda,

conference presentations, articles, releases, promotional announcements, resource collections

- provide script and/or speaking points for university president, university provost, university deans, and division officers for public events including presentations, colloquia, seminars, exhibitions, showcases, convocations, and special events
- establish, maintain, and implement protocols for printed and electronic materials
- plan, coordinate, and supervise Web site posting of public information and scholarly resources
- consult with and assist content specialists during development of projects
- collaborate with staff in promoting DIIA's services, modeling and mentoring communications best practices
- facilitate migration of MEC Web site to the division site
- plan, devise, and execute curriculum and instruction to promote professional development of division staff in communications skills
- plan, devise, design, and maintain curriculum and deliver instruction for the graduate student instructor colloquium and ASPECTS professional development program to promote teaching and formative assessment through writing
- plan, devise, and present sessions for new and continuing faculty concerning the substantial writing component, writing assessment, and promoting active learning through writing

Position: Principal, Closing Word Editing Services
Responsibilities:

- proofreading, editing, consultation for high-stakes documents for individuals and organizations, including dissertations, theses, research proposals, grant proposals, white papers, case statements, annual reports, chapters, articles, presentations, cover letters, personal statements, professional correspondence

Position: Free Lance Contributor, Columnist, *Texas Sports Chronicle*
Responsibilities:

- submit monthly feature column concerning sports officiating practice
- provide articles about topical issues in sports officiating

Position: Special Assignment, The University of Texas at Austin, K-16 Education Center, Continuing and Innovative Education (Spring 2010)
Responsibilities:

- consult on establishing procedures and resources for ongoing test and item analysis for credit-by-exam and online high school programs, including identifying metrics for internal evaluation and external promotion of CBE instruments, locating software resources for test analysis and item banking, reviewing and editing CBE items for clarity and expression

Position: Research Assistant, The University of Texas at Austin, Measurement and Evaluation Center
Responsibilities:

- produce research reports for standard-setting studies used as bases for departmental decisions concerning qualifying scores for credit by examination
- perform data analysis for institutional surveys
- assist in item analysis of professional licensing examinations
- compile and edit annotated bibliographies as research resources
- assist the director in writing, editing, and compiling minutes of the proceedings of the Faculty Council

Position: Personal Tutor in English and Collegiate Studies, 1984-1990; 1994-1996

Austin, Texas
Responsibilities:

- provide instruction in time management, study skills, and career development
- develop strategic plan for addressing students' academic weaknesses and cultivating students' academic strengths
- tutor for content mastery in writing, literature, mathematics, statistics, and undergraduate business studies in economics, accounting, management, finance, and public relations.

Position: Executive Secretary, Austin Chapter, Southwest Baseball Umpires Association, Austin, Texas

Responsibilities:

- maintain database of membership, membership service histories, client schools, association game contracts, and policies and regulations of oversight organization University Interscholastic League
- promote and market the organization's services to college and high school coaches and administrators statewide
- solicit corporate sponsorship for organization initiatives in community outreach and state organization annual meeting
- cultivate partnering with Central Texas nonprofits and civic groups in support of state annual meetings
- implement program for assessment and ranking of umpires as basis for game assignments
- schedule 1500-2000 annual assignments for 100-plus umpires as independent contractors for 60-plus client colleges and high schools
- evaluate umpires' performance
- train new umpires
- maintain organization's financial records
- receive, manage, and disburse organization's funds
- communicate with umpires, coaches, athletic administrators, school administrators, media representatives, and state association officers

Position: Assistant Instructor, The University of Texas at Austin, Department of English
Responsibilities:

- devise syllabus and assignments consistent with freshman English office's goals and guidelines for the introductory sequence in rhetoric and composition
- incorporate process approach to writing and ongoing, formative assessment
- teach courses in the introductory sequence
- meet and consult with students

Position: Lecturer, St. Edward's University, Austin, Texas
Responsibilities:

- devise syllabus and assignments for the upper-division research seminar Research and Critical Missions using the problem-solving paradigm of university consultants Lauer and Young, Becker, and Pike
- incorporate research methodology skills including literature review, study design, quantitative inquiry, and scholarly expression
- team teach one course section with content-area faculty member
- meet and consult with students

Position: Tutor, St. Edward's University, Austin, Texas, College Assistance Migrant
Responsibilities:

- diagnose writing deficiencies among program freshmen

- design remediation materials and activities
- provide instructional support for classwork across disciplines
- prepare students to pass the Writing Proficiency Essay
- meet and consult with students

Position: Director, St. Edward's University, Austin, Texas, Writing Lab
Responsibilities:

- identify target student outcomes based on faculty expectations
- develop lab curriculum
- establish assessment priorities and approaches
- acquire appropriate instructional materials

- diagnose and prescribe interventions for referred or drop-in students
- design and promote consultative services for students and faculty members

Position: Associate Director of Freshman Studies, Instructor in English, St. Edward's University, Austin, Texas
Responsibilities:

- assist the director in program coordination for inauguration of interdisciplinary program emphasizing critical thinking, ethics, cultural awareness, gender identity, and international perspectives
- assist the director in curriculum development emphasizing skills in writing and speaking, quantitative and qualitative research, and collaboration
- assist the director in establishing uniform assessment priorities, approaches, and target outcomes for program sections
- recruit, evaluate, and train student interns
- serve as administrative assistant to the director
- perform support activities for workshops by national rhetorical specialists including D'Angelo, Young, Lauer, Kinneavy, and others
- teach one section in the program

Position: Admission Counselor, St. Edward's University, Austin, Texas, Office of Admissions
Responsibilities:

- recruit and advise prospective students
- counsel prospective students in academic, financial aid, and admissions decisions
- compile, edit, produce the university catalogue
- design marketing and media relations initiatives, including promotional materials, public relations efforts, and press releases
- serve as yearbook advisor
- serve on the university publications board
- serve on the university's Committee on the Educational Program for the Institutional Accreditation Self-Study
- participate in the freshman orientation and advising programs

Position: Library Assistant, National Oceanic and Atmospheric Administration, National Hurricane Center, Coral Gables, Florida
Responsibility:

- clerical and administrative support duties
- assist in transfer of archive materials to new site

APPOINTMENTS

Texas Association of Sports Officials, Austin Baseball Chapter
- Elected President, Four-Year Executive Committee Member, 2004-2007

Southwest Baseball Umpires Association
- Elected President, 1988, 1993, 1998
- Elected Executive Secretary, 1981-1986, 1989-1990
- Appointed Constitutional Revision Committee, 1987, 2001
- Appointed New Member Development Committee, 2002-2003

Southwest Football Officials Association, Austin Chapter
- Elected President, 1987, 1993, 1999
- Appointed Chair, State Convention Local Preparations Committee, 1994, 2002
- Appointed Clinician, New Members Training Project, 1999-2001
- Honoree: Shorty Alderson Award, 1999

Southwest Basketball Officials Association, Austin Chapter
- Appointed Recording Secretary, 1993-1995
- Elected Interim Executive Secretary, 1998-1999

St. Edward's University
- Administrative Council, 1972-1973
- Long Range Planning Committee, 1972-1973
- Board of Trustees Presidential Search Committee, 1973
- Students Association Executive Council, 1972-1973
- Editor, *Tower* yearbook, 1972-1974

PROFESSIONAL ASSOCIATIONS

Association for Supervision and Curriculum Development
National Federation Interscholastic Officials Association
National Council of Teachers of English
Conference on College Composition and Communication
Texas Association of Sports Officials, Austin Baseball Chapter, 1978-present
Texas Association of Sports Officials, Austin Football Chapter, 1979-present
Texas Association of Sports Officials, Austin Basketball Chapter, 1972-present

SERVICE ASSOCIATIONS

Learning Ally (formerly Recording for the Blind and Dyslexic), Southwest Unit, Reader in Mathematics, Logic, Statistics, English, and Linguistics
St. Austin Catholic Church, Lector Ministry
St. Austin Catholic Church, Knights of Columbus
St. Austin Catholic Church, Sponsor Couple Marriage Program
St. Michael's Catholic Academy, Girls Basketball Announcer