

**Michael J. Barrett, PhD**  
**3028 Sesbania Drive**  
**Austin, Texas 78748-1912**

**(512) 280-1559 home, (512) 632-5240 mobile**  
**mjbarrett@mail.utexas.edu**

**EDUCATION**

*Ph.D. Curriculum and Instruction, Emphasis in Testing and Measurement*  
The University of Texas at Austin, August 1994  
Dissertation, College Board funded research: *Predictive Validity of Direct and Indirect Methods of Writing Assessment: A Comparison Using Classical Test Theory and Item Response Theory*  
*M.Ed. Curriculum and Instruction, Emphasis in Rhetoric and Writing*  
The University of Texas at Austin, May 1981  
*B.A. Mathematics, Summa Cum Laude*  
St. Edward's University, Austin, Texas, May 1973

**HONORS**

*University Fellowship*, The University of Texas at Austin, 1978-1982  
*Assistantship*, The University of Texas at Austin, 1981-1982  
*Phi Kappa Phi*, The University of Texas at Austin, 1977  
*Valedictorian*, St. Edward's University, Class of 1973

**EMPLOYMENT  
HISTORY**

*Lecturer, 2011-present*  
The University of Texas at Austin: McCombs School of Business, Department of Management  
*Lecturer, 2011-2012*  
The University of Texas at Austin: McCombs School of Business, Department of Insurance, Risk, & Operations Management; College of Education, Department of Educational Psychology  
*Technical Writer/Editor, 2001-2010*  
The University of Texas at Austin, Division of Instructional Innovation and Assessment  
*Technical Writer/Editor, 1994-2001*  
The University of Texas at Austin, Measurement and Evaluation Center  
*Research Assistant, 1990-1994*  
The University of Texas at Austin, Measurement and Evaluation Center  
*Personal Tutor in English and Collegiate Studies, 1984-1990; 1994-1996*  
Austin, Texas  
*Doctoral Student, 1984-1990*  
The University of Texas at Austin  
*Executive Secretary, 1981-1986; 1989-1990*  
Austin Chapter, Southwest Baseball Umpires Association, Austin, Texas  
*Assistant Instructor, 1981-1984*  
The University of Texas at Austin, Department of English  
*Lecturer, 1981-1984*  
St. Edward's University, Austin, Texas  
*Tutor, 1981-1984*  
St. Edward's University, Austin, Texas, College Assistance Migrant Program  
*Free Lance Contributor, Columnist, 1981-1983*  
Texas Sports Chronicle  
*Master's Degree Student, 1978-1981*  
The University of Texas at Austin

*Director, 1977-1978*

St. Edward's University, Austin, Texas, Writing Lab

*Associate Director of Freshman Studies, Instructor in English, 1975-1978*

St. Edward's University, Austin, Texas

*Admission Counselor, 1973-1975*

St. Edward's University, Austin, Texas, Office of Admissions

*Library Assistant, 1973*

National Oceanic and Atmospheric Administration, National Hurricane Center, Coral Gables, Florida

## PUBLICATIONS

Barrett, M. J., Cheng, S., Fitzpatrick, S. J., Kelley, H. P., & Dodd, B. G. (1993). Standard-setting study of College Board Mathematics Level I and Mathematics Level II Achievement Tests for use in course placement and credit by examination in mathematics 305G at The University of Texas at Austin—fall 1991 (Research Bulletin RB-93-1). Austin: The University of Texas, Measurement and Evaluation Center.

Barrett, M. J., & Fitzpatrick, S. J. (1993). Employee attitude survey conducted for the Applied Research Laboratories at The University of Texas at Austin, fall 1992 (Research Bulletin RB-92-1). Austin: The University of Texas, Measurement and Evaluation Center.

Trent, L. M., Barrett, M. J., Dodd, B. G., & Kelley, H. P. (1992). Two-semester validity study of the use of the College Board Achievement Test in Mathematics Level I for placement into M 403K at UT Austin—fall 1988 and spring 1989 (Research Bulletin RB-90-3). Austin: The University of Texas, Measurement and Evaluation Center.

## DEMONSTRATED SKILLS AND QUALIFICATIONS

### 2011 - Present

Position: Lecturer, The University of Texas at Austin: McCombs School of Business, Department of Management; McCombs School of Business, Department of Information, Risk, & Operations Managements; College of Education, Department of Educational Psychology (2011 – present)

Responsibilities:

- ♦ participate as member of instructional team for business communication core course addressing skills in writing, oral presentations, and workplace performance including business etiquette, ethics, and collaboration.
- ♦ teach multiple sections of BA 324, adapting master curriculum to conceive, design, and deliver section-specific support materials, lectures, assignments, projects, exams, and grading guidelines
- ♦ serve as McCombs School of Business representative on the School of Undergraduate Studies Faculty Writing Committee, a subcommittee of the Undergraduate Studies Advisory Committee
- ♦ teach sections of introductory business statistics STA 309
- ♦ teach sections of introductory statistics EDP 371
- ♦ teach topics sections in academic and technical writing EDP 384

### 1994 - 2010

Position: Technical Writer/Editor, The University of Texas at Austin, Division of Instructional Innovation and Assessment

Responsibilities:

- ♦ conceive, research, write, fact check, and schedule weekly spotlight feature article for division home page, including topics specific to activities and programs in the division as well as topics relevant to teaching, learning, instructional technology, research, and assessment in the higher education arena

- ♦ write, proofread, edit, and review materials for internal and external distribution, display, publication, submission, or electronic posting, including annual reports, handouts, posters, research reports, meeting minutes and notes, memoranda, conference presentations, articles, releases, promotional announcements, resource collections
- ♦ provide script and/or speaking points for university president, university provost, university deans, and division officers for public events including presentations, colloquia, seminars, exhibitions, showcases, convocations, and special events
- ♦ establish, maintain, and implement protocols for printed and electronic materials
- ♦ plan, coordinate, and supervise Web site posting of public information and scholarly resources
- ♦ consult with and assist content specialists during development of projects
- ♦ collaborate with staff in promoting DIIA's services, modeling and mentoring communications best practices
- ♦ facilitate migration of MEC Web site to the division site
- ♦ plan, devise, and execute curriculum and instruction to promote professional development of division staff in communications skills
- ♦ plan, devise, design, and maintain curriculum and deliver instruction for the graduate student instructor colloquium and ASPECTS professional development program to promote teaching and formative assessment through writing
- ♦ plan, devise, and present sessions for new and continuing faculty concerning the substantial writing component, writing assessment, and promoting active learning through writing

#### **1990 - 1994**

Position: Principal, Closing Word Editing Services

Responsibilities:

- ♦ proofreading, editing, consultation for high-stakes documents for individuals and organizations, including dissertations, theses, research proposals, grant proposals, white papers, case statements, annual reports, chapters, articles, presentations, cover letters, personal statements, professional correspondence

#### **1988 -1990**

Position: Free Lance Contributor, Columnist, *Texas Sports Chronicle*

Responsibilities:

- ♦ submit monthly feature column concerning sports officiating practice
- ♦ provide articles about topical issues in sports officiating

#### **2010**

Position: Special Assignment, The University of Texas at Austin, K-16 Education Center, Continuing and Innovative Education (Spring 2010)

Responsibilities:

- ♦ consult on establishing procedures and resources for ongoing test and item analysis for credit-by-exam and online high school programs, including identifying metrics for internal evaluation and external promotion of CBE instruments, locating software resources for test analysis and item banking, reviewing and editing CBE items for clarity and expression

#### **1990 - 1994**

Position: Research Assistant, The University of Texas at Austin, Measurement and Evaluation Center

Responsibilities:

- ♦ produce research reports for standard-setting studies used as bases for departmental decisions concerning qualifying scores for credit by examination

- ◆ perform data analysis for institutional surveys
- ◆ assist in item analysis of professional licensing examinations
- ◆ compile and edit annotated bibliographies as research resources
- ◆ assist the director in writing, editing, and compiling minutes of the proceedings of the Faculty Council

### **1984 – 1990, 1994 - 1996**

Position: Personal Tutor in English and Collegiate Studies

Austin, Texas

Responsibilities:

- ◆ provide instruction in time management, study skills, and career development
- ◆ develop strategic plan for addressing students' academic weaknesses and cultivating students' academic strengths
- ◆ tutor for content mastery in writing, literature, mathematics, statistics, and undergraduate business studies in economics, accounting, management, finance, and public relations.

### **1986 -1988**

Position: Executive Secretary, Austin Chapter, Southwest Baseball Umpires Association,

Austin, Texas

Responsibilities:

- ◆ maintain database of membership, membership service histories, client schools, association game contracts, and policies and regulations of oversight organization University Interscholastic League
- ◆ promote and market the organization's services to college and high school coaches and administrators statewide
- ◆ solicit corporate sponsorship for organization initiatives in community outreach and state organization annual meeting
- ◆ cultivate partnering with Central Texas nonprofits and civic groups in support of state annual meetings
- ◆ implement program for assessment and ranking of umpires as basis for game assignments
- ◆ schedule 1500-2000 annual assignments for 100-plus umpires as independent contractors for 60-plus client colleges and high schools
- ◆ evaluate umpires' performance
- ◆ train new umpires
- ◆ maintain organization's financial records
- ◆ receive, manage, and disburse organization's funds
- ◆ communicate with umpires, coaches, athletic administrators, school administrators, media representatives, and state association officers

### **1979 - 1986**

Position: Assistant Instructor, The University of Texas at Austin, Department of English

Responsibilities:

- ◆ devise syllabus and assignments consistent with freshman English office's goals and guidelines for the introductory sequence in rhetoric and composition
- ◆ incorporate process approach to writing and ongoing, formative assessment
- ◆ teach courses in the introductory sequence
- ◆ meet and consult with students

**1977 - 1981**

Position: Lecturer, St. Edward's University, Austin, Texas

Responsibilities:

- ◆ devise syllabus and assignments for the upper-division research seminar Research and Critical Missions using the problem-solving paradigm of university consultants Lauer and Young, Becker, and Pike
- ◆ incorporate research methodology skills including literature review, study design, quantitative inquiry, and scholarly expression
- ◆ team teach one course section with content-area faculty member
- ◆ meet and consult with students

**1981 - 1984**

Position: Tutor, St. Edward's University, Austin, Texas, College Assistance Migrant

Responsibilities:

- ◆ diagnose writing deficiencies among program freshmen
- ◆ design remediation materials and activities
- ◆ provide instructional support for classwork across disciplines
- ◆ prepare students to pass the Writing Proficiency Essay
- ◆ meet and consult with students

**1981 -1984**

Position: Director, St. Edward's University, Austin, Texas, Writing Lab

Responsibilities:

- ◆ identify target student outcomes based on faculty expectations
- ◆ develop lab curriculum
- ◆ establish assessment priorities and approaches
- ◆ acquire appropriate instructional materials
  
- ◆ diagnose and prescribe interventions for referred or drop-in students
- ◆ design and promote consultative services for students and faculty members

**1977 - 1981**

Position: Associate Director of Freshman Studies, Instructor in English, St. Edward's University, Austin, Texas

Responsibilities:

- ◆ assist the director in program coordination for inauguration of interdisciplinary program emphasizing critical thinking, ethics, cultural awareness, gender identity, and international perspectives
- ◆ assist the director in curriculum development emphasizing skills in writing and speaking, quantitative and qualitative research, and collaboration
- ◆ assist the director in establishing uniform assessment priorities, approaches, and target outcomes for program sections
- ◆ recruit, evaluate, and train student interns
- ◆ serve as administrative assistant to the director
- ◆ perform support activities for workshops by national rhetorical specialists including D'Angelo, Young, Lauer, Kinneavy, and others
- ◆ teach one section in the program

**1973 - 1977**

Position: Admission Counselor, St. Edward's University, Austin, Texas, Office of Admissions

Responsibilities:

- ◆ recruit and advise prospective students
- ◆ counsel prospective students in academic, financial aid, and admissions decisions
- ◆ compile, edit, produce the university catalogue
- ◆ design marketing and media relations initiatives, including promotional materials, public relations efforts, and press releases
- ◆ serve as yearbook advisor
- ◆ serve on the university publications board
- ◆ serve on the university's Committee on the Educational Program for the Institutional Accreditation Self-Study
- ◆ participate in the freshman orientation and advising programs

Position: Library Assistant, National Oceanic and Atmospheric Administration, National Hurricane Center, Coral Gables, Florida

Responsibility:

- ◆ clerical and administrative support duties
- ◆ assist in transfer of archive materials to new site

**APPOINTMENTS**

Texas Association of Sports Officials, Austin Baseball Chapter

- Elected President, 2016
- Elected President, Four-Year Executive Committee Member, 2004-2007

Southwest Baseball Umpires Association

- Elected President, 1988, 1993, 1998
- Elected Executive Secretary, 1981-1986, 1989-1990
- Appointed Constitutional Revision Committee, 1987, 2001
- Appointed New Member Development Committee, 2002-2003

Austin Football Officials Association

- Elected President, 2014

Southwest Football Officials Association, Austin Chapter

- Elected President, 1987, 1993, 1999
- Chair, State Convention Local Preparations Committee, 1994, 2002
- Appointed Clinician, New Members Training Project, 1999-2001
- Honoree: Shorty Alderson Award, 1999

Southwest Basketball Officials Association, Austin Chapter

- Appointed Recording Secretary, 1993-1995
- Elected Interim Executive Secretary, 1998-1999

St. Edward's University

- Administrative Council, 1972-1973
- Long Range Planning Committee, 1972-1973
- Board of Trustees Presidential Search Committee, 1973
- Students Association Executive Council, 1972-1973
- Editor, *Tower* yearbook, 1972-1974

**PROFESSIONAL ASSOCIATIONS**

Association for Supervision and Curriculum Development

National Federation Interscholastic Officials Association

National Council of Teachers of English

Conference on College Composition and Communication

Texas Association of Sports Officials, Austin Baseball Chapter, 1978-present

Texas Association of Sports Officials, Austin Football Chapter, 1979-present

Texas High School Basketball Officials Assn, Austin Chapter, 1972-present

**SERVICE  
ASSOCIATIONS**

Learning Ally (formerly Recording for the Blind and Dyslexic), Southwest Unit,  
Reader in Mathematics, Logic, Statistics, English, and Linguistics  
St. Austin Catholic Church, Lector Ministry  
St. Austin Catholic Church, Knights of Columbus  
St. Austin Catholic Church, Sponsor Couple Marriage Program