SCHOLASTIC DISMISSAL APPEAL **McCombs School of Business** The University of Texas at Austin Last Name First Name UTEID Phone Number Date Number & Street City, State Zip Code E-mail address **Instructions to Students:** 1. The Associate Dean only considers appeals from Scholastic Dismissal when legitimate and extenuating non-academic circumstances are present. 2. Your appeal may be typed (preferred) or legibly handwritten, must be signed, and must include: a. This completed form as your cover sheet. b. A personal statement specifying the extenuating circumstances and how they affected your academic performance. c. Appropriate and independent documentation to verify the extenuating circumstances. d. Your academic plan for success (what you will do differently next semester) if your appeal is granted. 3. Your appeal must arrive by the deadline: 12:00pm (noon), Friday, January 4th, 2013. Appeals will not be processed if received after this deadline. Mail or hand-deliver to: Undergraduate Program Office, CBA 2.400 Attn: Sara Sanchez 2110 Speedway Stop B6100 The University of Texas at Austin Austin, Texas 78712-1750 Decisions will be sent via e-mail using the Secure Academic Notes (SAN) system. For Office Use Only: Received by UPO: By mail: _____ In person: ___ Faxed: Transmitted to Associate Dean on: ___ Dismissal Type: _____ Reviewed by: ___ For Committee Action: Granted \square Denied Contract with conditions Signature: ____ Date: _____

status update (NE)

SAN sent