

## Academic Planning

### First Year

#### Academic

- Have a basic understanding of the requirements for a BBA.
- Assess your individual strengths and how they relate to your academic, personal, and career goals.
- Claim course credit earned through Credit by Exam  
<http://ctl.utexas.edu/programs-and-services/student-testing-services/>
- Complete all requirements necessary to declare a major.

#### Career

- Visit the [Vick Center for Strategic Advising and Career Counseling](#) to discuss your personal and career goals.
- Utilize the [BBA Career resources](#) to research business majors and careers.
- Conduct informational interviews to learn more about different industries and career opportunities.

#### Global

- Attend the Study Abroad Fair in **September** and information sessions for BBA [Exchange, short-term and UT Study Abroad programs](#) (complete each year).
- Research study abroad programs that reflect your areas of interest.

#### Leadership

- Seek out [UT](#) and [McCombs student organizations](#) based on your interests and goals.
- Explore the [McCombs Leadership Program](#).
- Attend [leadership workshops and conferences](#) offered through the [Office of the Dean of Students](#).

### Second Year

#### Academic

- Research major-specific degree requirements in each major you are considering.
- Utilize the Interactive Degree Audit (IDA) system to plan degree progress
- Declare an [academic major in the McCombs School of Business](#)

#### Career

- Discuss career options in your chosen major with a [BBA Career Coach](#).
- Practice interviewing skills through mock interviews.
- Attend the Career Expo and begin looking for summer internships.

#### Global

- Develop a study abroad plan with International Program advisors.
- After creating a plan, speak to your academic advisor about degree applicability.
- Apply for study abroad funding sources like scholarships.

#### Leadership

- Apply in the fall semester to attend [LeaderShape](#) in **January**.
- Join one or two student organizations.
- Join a committee or to help plan an event in your organization.

## Academic Planning

### Third Year

#### Academic

- Continue enhancing your educational experiences with activities related to your academic and career goals.
- Make sure all degree requirements will be completed during your final year.

#### Career

- Begin early in the fall to investigate summer internships. Interviewing for summer positions begins early! Search OCR, AccessUT and the McCombs Job Board frequently to find new opportunities and apply.
- Develop professional network: get out and meet alumni; continue informational interviews in areas of interest.

#### Global

- Explore the world through [BBA Exchange, short-term or UT Study Abroad Programs](#).

#### Leadership

- Expand your leadership role in an organization.
- Get involved in service-learning programs.
- Apply for peer mentoring/peer educator programs on campus.



### Fourth Year

#### Academic

- Review your Interactive Degree Audit (IDA) prior to your final semester to verify completion of all degree requirements.
- Apply to graduate by the published deadline during your final semester.

#### Career

- Search OCR, AccessUT and the McCombs Job Board to find new opportunities.
- Meet with a Career Coach to develop an independent job search in addition to campus resources.
- Attend all networking opportunities including the Career Expo, company-sponsored receptions and information sessions.
- Attend Graduation Station to transition to the workplace.

#### Global

- Attend a re-entry session after your study abroad experience.
- Reassess intercultural development experiences and how they relate to your goals.

#### Leadership

- Participate in peer mentoring/peer educator programs on campus to help other students develop leadership skills.
- Participate in community projects or volunteer on campus/around Austin.